

REPUBLIC OF KENYA



**COUNTY GOVERNMENT OF SIAYA
DEPARTMENT OF EDUCATION, YOUTH AFFAIRS, GENDER SOCIAL SERVICES AND SPORTS
SIAYA COUNTY EDUCATION BURSARY FUND (SCEBF)**

Email: siaya.eyags@gmail.com

BURSARY APPLICATION FORM-2022/2023

INSTRUCTIONS

- 1. Incomplete SCEBF Bursary Application form will not be processed**
2. This form must be filled in **BLOCK LETTERS**.
3. Each Applicant **MUST** attach a certified copy of his/her institution's fees statement. Newly admitted students should include a copy of the Admission letter.
4. Each Applicant **MUST** ensure to fill in the correct **Email Addresses, Bank Details** and **Contacts** for his/her institution.
5. For continuing Students, ensure you attach a copy of the previous term's Report Form (**Mandatory**).
6. For Form One students, ensure you attach a copy of your primary school leaving certificate and results slip.
7. For Total and Partial Orphans, ensure that you attach copies of Death Certificates, Burial Permit or a letter from your area Chief.
8. For students with Disability, a letter explaining the nature of disability from the area Chief, Assistant Chief, Head teacher, Government medical Officer or Religious leader.
9. It is important that the SCEBF Applicant declares other bursary Fund Support he/she is currently receiving.
10. The Applicant **must** only apply in his/her Ward.
11. The filled form should be returned to the **Ward Administrator's** office latest by **9th December 2022 at 4.00 pm** and should be acknowledged by the ward office.

NB: Forgery and making of illegal rubberstamps are criminal offences and any applicant who commits such offences shall be charged in a court of law.

: Applicants with multiple applications will not benefit

Family's main source of income :.....Total income per Year KSH.....

State why you are not able to pay your child's school fees

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(g) OTHER SIBLINGS IN SCHOOL/COLLEGES/UNIVERSITY

Name of student	Institution	Form/Year	Total/Fee(Ksh)	Fee Paid (Ksh)	Fee Balance (Ksh)
Total Fee Burden Per year					

PART 6: STATUS OF BURSARY RECEIVED (If any)

(a) How much SCEBF Bursary did you receive in the last financial year? Ksh.....

(b) Are you a beneficiary of any other Bursary Scheme? (i) Yes (ii) No (tick one only)

(c) If yes, specify (i)..... (ii).....

(d) How much did you receive from (c) above, last financial year? Ksh.....

PART 7: VERIFICATION, DECLARATION AND RECOMMENDATION

(A) STUDENT'S DECLARATION:

I declare that the information given above is true:

Name.....Signature.....Date.....Mobile No.....

(B) PARENT'S/GUARDIAN'S DECLARATION

I declare that I have read this form or this form has been read to me and hereby confirm that information given is true.

Name.....Signature/thumbprint.....Date:.....Mobile No.....

(C) IMMEDIATE PRIMARY SCHOOL HEAD TEACHERS'S DECLARATION (THOSE JOINING FORM ONE)

(I) Year of Admission..... KCPE Results: Marks.....Grade.....

(ii) Discipline: Excellent Very Good Good Fair Poor

(iii) Recommendation on level of need, Discipline and Academic performance:

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I declare that the above named was a pupil in this school and the information given is true

Name SignatureDate.....Mobile No.....

D) PRINCIPAL'S DECLARATION

(I) Year of Admission.....

(II) Position in class/Form/Level: Term I Term II Term III.....
(Certify the attached copy of the report form)

Excellent: Very Good Average Below Average

(iii) Total Fees Outstanding Ksh

(iv) Student's Discipline:

Excellent: Very Good Good Fair poor (Tick one option only)

(v) Principal's comments on the level of need, discipline and academic Performance.

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Account particulars:

Name of bank: Branch: Account number:

Bank code:

NB: PLEASE NOTE THAT THIS IS VERY IMPORTANT FOR WIRING FUNDS FOR SUCCESSFUL APPLICANTS. NO CHEQUES WILL BE ISSUED.

I confirm that the School/institutions is registered by the Ministry of Education

Reg. No and that the above named is a student in this school and that the information given above is true.

Name.....Signature.....Date.....Mobile No.....

Schools' Email Address: Rubber stamp.....

E) CHIEF/ ASSISTANT CHIEF'S OR RELIGIOUS LEADER'S REMARKS ON THE STATUS OF THE FAMILY/PARENTS AND DISABILITY OF THE STUDENT (if any)

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(i) Certify that the information given above is true

Name.....Signature.....Mobile No.....

Date/stamp.....

(d) General remarks

RECOMMENDATION:

PART A

i. Not Deserving

ii. Deserving

iii. Most deserving and require assistance

Signed:

CHAIRMAN:

Name.....Signature..... Date.....

SECRETARY:

Name.....Signature..... Date.....

PART B: DECLARATION BY THE SIAYA COUNTY EDUCATION BURSARY COMMITTEE

REMARKS (IF ANY)

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RECOMMENDATION

(I) Not deserving

(II) Deserving

(III) Most deserving and requires assistance

CHAIRMAN:

Name.....Signature.....Date.....

SECRETARY:

Name.....Signature.....Date.....